

Safety Helmet Supplier Audit Checklist

Use this checklist to verify each supplier before placing a bulk order.

CHECKPOINT	STATUS	NOTES / EVIDENCE REQUIRED
Full lab test report received	☐ Yes / ☐ No	Must match exact model & material
Testing body verified in official database	☐ Yes / ☐ No	e.g., NANDO for EN 397
Mold marks & labeling match report	☐ Yes / ☐ No	Check physical samples
Paid samples ordered & evaluated	☐ Yes / ☐ No	Include photos & measurements
Supplier is manufacturer (not pure trader)	☐ Yes / ☐ No	Factory evidence reviewed
Quality control & AQL process confirmed	☐ Yes / ☐ No	Ask for details
MOQ, price, lead time & payment clarified	☐ Yes / ☐ No	Get in writing
Pre-shipment inspection rights included	☐ Yes / ☐ No	Add to contract
Trial order planned (recommended)	☐ Yes / ☐ No	Before large volume

How to use: Mark each checkpoint after collecting evidence. Do not proceed with bulk orders until all critical items are verified. For assistance, contact LantaoWork.

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